

APPROVED
BOARD OF SUPERVISORS
by Reso. No. 2019-0387
JUN 18 2019
Alorence Ann
Clerk of the Board

**COUNTY OF SACRAMENTO
CALIFORNIA**

11

For the Agenda of:
June 18, 2019

To: Board of Supervisors

Through: Navdeep S. Gill, County Executive

From: Rami Zakaria, Chief Information Officer, Department of Technology

Subject: Approve Contract Award For Computer Hardware Maintenance And Repair Services To Tech Data Corporation, A Florida Corporation Doing Business As AVT Technology Solutions LLC, A Delaware Limited Liability Company In The Amount Of \$1,500,000

District(s): All

RECOMMENDED ACTION

Adopt the attached Resolution:

1. Approving the award of Request for Proposal for computer hardware maintenance and repair to Tech Data Corporation, a Florida corporation dba AVT Technology Solutions LLC, a Delaware limited liability company (AVT) to provide computer hardware maintenance and repair services for a two-year period commencing July 1, 2019, through June 30, 2021 in the amount of \$1,500,000 with three one-year renewal options; and
2. Authorizing the Purchasing Agent, or his designee, to negotiate and execute the contract award, renewals, amendments, modifications, termination, any applicable ancillary documents and take other necessary actions to uphold the contract.

BACKGROUND

The Department of Technology (DTech) is the lead department for the coordination of out of warranty computer hardware maintenance and repair services including, laptops, printers, servers, network equipment, scanners and other peripheral devices. The recommended contract will provide maintenance support services for computers and related equipment.

The current contract with AVT for similar services expires on June 30, 2019, and there are no additional renewal options. Therefore, the Department of Technology coordinated with the Purchasing Agent and issued a Request for Proposal (RFP) to establish a new contract as appropriate to meet the needs of the County for computer hardware maintenance and repair services.

Approve Contract Award For Computer Hardware Maintenance And Repair Services To Tech Data Corporation, A Florida Corporation dba AVT Technology Solutions LLC, A Delaware Limited Liability Company In The Amount Of \$1,500,000

Page 2

Request for Proposals

On March 13, 2019, the Purchasing Agent released Request for Proposal No. 8645 - Computer Hardware Maintenance and Repair Services. The County solicited 299 firms of which 64 were local and 69 were State of California certified small and/or micro business enterprises. Proposals were received from two firms: AVT; and, AMTEK Computer Service, a State of California formally certified small and/or micro business enterprise; however, this vendor's principal place of business is located outside the Sacramento Regional Market Area and therefore the Procurement Opportunities Program preference was not applicable.

The Department of General Services chaired a five-member cross-departmental evaluation team comprised of representatives from the Department of Technology and Department of General Services.

RFP 8645	AVT	LogixService Inc.
Final Score	49.67	43.22

Both Proposals were scored with AVT scoring the highest points. Therefore, the evaluation team unanimously recommends the award to AVT. This recommendation is based on a comprehensive review of each proposal. All decision makers, evaluation team members and the person signing the contract have read, understand and documented that they will comply with the county procurement code of ethics and all required forms are in the contract file and personnel file.

In accordance with the County of Sacramento's Procurement Opportunities Program policy, certain businesses may be eligible for up to 7% price preference (five percent local, two percent small business). Neither vendor qualified for the preference.

The use of computer hardware maintenance and repair support contract(s) ensures proper maintenance and operation of County computer equipment while providing cost effective service level options and the ability to adjust covered inventory on a monthly basis. Per approval from the Office of Labor Relations and County Counsel, the resulting contract is not subject to 71-J because it will be for special services not performed by County employees.

Approve Contract Award For Computer Hardware Maintenance And Repair Services To Tech Data Corporation, A Florida Corporation dba AVT Technology Solutions LLC, A Delaware Limited Liability Company In The Amount Of \$1,500,000

Page 3

FINANCIAL ANALYSIS

The contract is for \$1,500,000 for two years, with three one year renewal options. Funds for these services and projects are budgeted in the individual department budgets, which are subject to the Board's approval.

The County is not obligated to spend a minimum amount of money with the firm recommended for award.

Attachment:
RES – Resolution

RESOLUTION NO. 2019-0387

**APPROVE CONTRACT AWARD FOR COMPUTER HARDWARE
MAINTENANCE AND REPAIR SERVICES TO TECH DATA
CORPORATION, A FLORIDA CORPORATION DBA AVT TECHNOLOGY
SOLUTIONS LLC, A DELAWARE LIMITED LIABILITY COMPANY IN THE
AMOUNT OF \$1,500,000**

WHEREAS, the use of computer hardware maintenance and repair services contract ensures proper maintenance and operation of County computer equipment while providing cost effective level options and the ability to adjust covered inventory on a monthly basis; and

WHEREAS, the current contract for similar services expires on June 30, 2019, and does not allow for an extension, and

WHEREAS, RFP #8645 for Computer Hardware Maintenance and Repair was issued via Public Purchase on March 13, 2019 to 299 firms in this service classification. Of those notified, 64 were local and 69 were small business enterprises. The Purchasing Division received proposal responses by the stated deadline from Tech Data Corporation dba AVT Technology Solutions LLC and LogixService Inc.; and

WHEREAS, After conducting a comprehensive cross-functional team evaluation based on the criteria listed in the RFP based on the criterion of Technical Components, Experience, Service Support, and Pricing; and

WHEREAS, the evaluation team selected Tech Data Corporation dba AVT Technology Solutions LLC as the vendor to negotiate with and execute an agreement for computer hardware maintenance and repair; and

WHEREAS, the Department of Technology is requesting the Board delegate authority to the County Purchasing Agent, or Designee, to approve and execute an agreement with AVT Technology Solutions LLC in the amount of \$1,500,000 and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Sacramento, State of California, that the foregoing recitals are

APPROVE CONTRACT AWARD FOR COMPUTER HARDWARE MAINTENANCE AND REPAIR SERVICES TO TECH DATA CORPORATION, A FLORIDA CORPORATION DBA AVT TECHNOLOGY SOLUTIONS LLC, A DELAWARE LIMITED LIABILITY COMPANY IN THE AMOUNT OF \$1,500,000

Page 2

true and correct; and, after consideration of the information presented, the Board hereby approves that the County Purchasing Agent, or designee, is authorized to negotiate and execute the contract award with Tech Data Corporation, a Florida corporation dba AVT Technology Solutions LLC, a Delaware limited liability company, renewals, amendments, modifications, terminations (if deemed necessary by the Purchasing Agent), any applicable ancillary documents and take other necessary actions to uphold the contract.

On a motion by Supervisor Frost, seconded by Supervisor Kennedy, the foregoing Resolution was passed and adopted by the Board of Supervisors of the County of Sacramento this 18th day of June, 2019, by the following vote, to wit:

AYES: Supervisors Frost, Nottoli, Peters, Serna, Kennedy

NOES: None

ABSENT: None

ABSTAIN: None

RECUSAL: None
(PER POLITICAL REFORM ACT (§ 18702.5.))

Pat O'R

Chair of the Board of Supervisors
of Sacramento County, California



Florence Gans
Clerk, Board of Supervisors

In accordance with Section 25103 of the Government Code of the State of California a copy of the document has been delivered to the Chair of the Board of Supervisors, County of Sacramento on

6-18-19
J. Shea
By: Deputy Clerk, Board of Supervisors

FILED
BOARD OF SUPERVISORS

JUN 18 2019
Florence Gans
BY Clerk of the Board